

EXECUTIVE BOARD MEETING

OHSAA Office

Columbus, Ohio

November 2, 2004

Present: Dick Scaife, Dave Coolidge, Ken Youngman, Jonathon Laube, Diane McCall, Frank Laudonia, Steve Youman, Ken Campanizzi, Roland Young, Joe Matheny, Randy Miskell, Casey Milligan, Mike Gradner, Tim Immel, Brian Riegel, Gail Riehl, John Dickerson

D.S. Called the meeting to order at 10:00 a.m. and then introduced John Dickerson

J.D. Introduced Ray Miller, who is the director of the new Professional Golf Management (PGM) program (bachelor's degree) at OSU starting in fall of 2005. Some of Ray's key points were:

- program made up of academic components & they will receive training from the PGA of America
- meet all academic standards of Ohio State
- maximum handicap of 10 (must be verified)
- maximum of 100 accepted into first class
- 4-1/2 year program (included 16 month internship component)
- tuition same as OSU

Ray will be at our Spring Clinic in May to share more and answer questions.

I. Review the 2004 State Tournaments

D.M. 1st day of pairings at the girls state tourney, 3 NE girl teams ended up playing against each other. How did this happen?

C.M. Explained the rotating of district teams and the fact that the NE is the only district with 5 teams. Noted whoever looks over pairings should notice this.

F.L. On hole #11 (gray) pretty big back-up, thought that it was due to the pin placement. Might consider a different placement.

Discussion followed involving other possible options, it was brought up that this is only a state tournament rule because it is a 36-hole/2-day tourney. As mentioned, that rule has worked so far.

T.I. Thanked C.M. for running of the range at state tourney and especially the announcing of time before tee times began.

II. Spring Clinic - Steve Youmans (move pre-registration deadline date up one week)

- Suggestion was made to have separate registration areas, one for those that pre-registered and one for walk-in registration.
- Suggested that the gift and lunch at OSU be given ONLY to those that pre-register.
- Power point presentation on rules given by Rod Myers was discussed. Was also discussed whether that presentation was available for purchase. It was agreed that it was not.
- Business meeting to start at 7:00 Sunday night
- Agenda for Sunday night business meeting and Monday's clinic were established. Details will be mailed with registration letters

Motion: K.Y. - To raise membership dues from \$15 to \$20 and the spring clinic registration from \$35 to \$45. 2nd: D.M.; Vote: Yea-12; No-0;
Motion passes

III. District Concerns

N.E. District

J.L. Suggested some coaches have said that October 3 & 4 and October 12 & 13 are Jewish holidays and scheduled state events should not be scheduled during these dates.

J.D. District Boards should be made aware of these dates

Discussion followed of the problem of some schools still have not paid their green fees for sectionals.

C.M. District Boards send to each school amount to be paid and the date check should be received

J.D. Notify OHSAA if not paid and OHSAA will write the school a letter

S.E. District

J.M. Concern about a ball hit into range, big delay waiting for ruling, rule had been discussed but wondered if a sign might be made

2nd concern - OSU dress code requirement, should we announce a dress code?
Suggestion made to put dress code in packet for state qualifiers.

C.M. Suggested that the districts come up with appropriate attire requirements or send OSU requirements

3rd concern - Could season be started earlier to avoid some weather concerns?

J.D. A change in starting time of season would have to be for ALL fall sports. Weather around this time of year is always tricky.

4th concern - Could a District Board decide to present a trophy for a sectional championship?

J.D. That is up to District Board or suggested that the school could buy their own in case of a sectional championship.

E District

K.C. None

SW District

R.Y. Could rules interpretation be offered online because some of the programs aren't very good or convenient to get to

J.D. This is being looked at in all sports, not just Golf

2nd concern - No carts allowed for coaches at sectional and district level tourneys. Vote taken within the SW District to re-evaluate this rule (Yea-45; No-1), so am asking for this group to look at this rule again.

J.D. It is my observation that we are trying to become more uniform in our rules and operations of the different levels of the state tournament and this was one of the reasons why the rule was made. The other reason was we had feedback from the tourney sites that it was very disruptive to the tourney with so many carts out.

Discussion followed.

Motion: K.Y. - Leave it to the discretion of District Boards as to whether coaches (one per team) would be allowed to have carts for Sectionals and District Tourneys. 2nd: B.R. Vote: Yea-4; No-11; Motion fails.

Suggestion was made that the tournament handbook that is given to the tournament directors be put on the OHSAA web site.

Central Region (Girls)

B.R. How many paid PGA rules officials are there at each sectional and district tournament?

J.D. No set rule, we seem to be all over the place, but the intent is to have at least one at each site.

NW District

M.G. No new concerns

Central District

C.M. Issue about cart rule that has already been discussed

South Region (Girls)

G.R. No new concerns

North Region (Girls)

D.M. No new concerns, several have already been discussed

IV. Coaching Rule

D.S. Discussion of the stretching or breaking of the coaching rule, and what are the consequences when broken?

Penalties for Coach:

- 1st Time - Unsportsmanlike conduct on coach -2 stroke penalty for the player
- 2nd Time - Ejection of coach - Reported to state, then 2 game suspension
- Forfeiture of match if no school official is there
- No local rule supercedes state rule

Parent Talking to Player

- 1st Time - 2 stroke penalty on player
- 2nd Time - Ejection of parent from match

Note: In matches, home coach is the main official but the visiting coach is also an official.

V. Expansion Committee Feedback

* When the girls go to 2 divisions

F.L. Initial discussion on possible sites (Foxfire mentioned)

J.D. Unofficially looks like 2-3 years to get to 250 schools, number needed to create a new division (currently at 224)

* Discussion followed

J.D. You are smart in being pro-active about what to do when this occurs

VI. Constitution

Discussion of proposed constitution, the final draft will be put on our web site to look over. The final vote for ratification will come at the Spring Clinic Business Meeting.

Motion: K.C. - Add to Article #5, Section 1 a 4th reason for member suspension: Any past president who misses two consecutive executive board meetings will lose voting rights. 2nd: J.M.; Vote: Yea-14; No-1; Motion passes

Motion: To accept the proposed Constitution that was presented to the Executive Board. Vote: Unanimous

VII. Hall of Fame

F.L. 2005 Sportsmanship Awards:
Boys - Leon Berze (Buckeye Local)
Girls - Randy Williams (Westfall HS)

VIII. Miscellaneous

D.S. Possibly moving season up for an earlier start but John mentioned this would have to be for all sports, not just golf. John also mentioned that the Principals would have to initiate this move.

L.M. At last meeting, mileage expenses were mentioned to be paid for executive board members, and this turns out to be a lot of check writing and mailing.

Motion: C.M. Change the reimbursement for mileage to paying the membership/clinic fees (\$45) for each executive board member. 2nd: R.M.
Vote: Yea-13; No-1; Motion passes

K.Y. Congratulations on cover for the state tournament program to J.D. and staff!

Motion: J.M. To make the Executive Board Meeting the 2nd Wednesday in November each year at the OHSAA office at 10:00 a.m. 2nd: C.M.
Vote: Unanimous For; Motion passes

Motion to Adjourn: K.Y.; 2nd J.M.; Vote--Unanimous

Minutes respectfully submitted,

Dave Coolidge

OHIO HIGH SCHOOL GOLF COACHES ASSOCIATION
CONSTITUTION AND BY-LAWS

ARTICLE #1 – NAME

This organization shall be known as the “Ohio High School Golf Coaches Association”, hereby to be referred to as “OHSGCA”, and hereafter referred to as the Association is a non-profit voluntary organization.

ARTICLE #2 – OBJECTIVE

The objective of this Association shall be to promote boy’s and girl’s junior golf programs, to enforce the Rules of Golf of the United States Golf Association (USGA), to promote and maintain the highest professional standards among coaches, to provide a forum for friendly exchange of ideas and social contact, to enforce the rules of interscholastic golf/athletics as mandated by the Ohio High School Athletic Association (OHSAA), and to promote the growth of interscholastic golf teams throughout the state of Ohio.

ARTICLE #3 – MEMBERSHIP—The annual membership period is from May 1 to April 30

Section 1 – Composition: Membership shall consist of the coaches of boy’s and girl’s golf teams. There shall be two classes of membership -(1) Active and (2) Honorary.

(1) Active

- (a) Coaches in good standing of member schools of the OHSAA.
- (b) Delinquent – an active member becomes delinquent when he/she has not paid the annual dues for the current golf season by date designated by the Association, (October 1). In this case, the member loses all privileges provided by the Association—until the delinquent dues is paid.

(2) Honorary

- (a) The President shall receive nominations for Honorary membership. The nomination shall be subject to the approval by a vote of the Executive Board of the Association. Past Presidents of the Association, who have retired from active coaching shall become automatically eligible.
- (b) Privileges for honorary members shall be the same as active members. Honorary member shall not pay any dues or fees.

Section 2 – Roster: the Treasurer of the OHSGCA shall maintain a roster of membership. Said roster shall include the member’s name, school, and district.

ARTICLE #4 – DUES

Section 1 – Amount of the annual dues will be established by a vote of the Executive Board of the Association.

Section 2 - The task of collecting the annual dues shall be determined by the Treasurer of the Association or the designated representative of the Association.

Section 3 – Dues shall be paid by the date established by the Executive Board of the Association.

ARTICLE #5 – MEMBERSHIP SUSPENSION

Section 1 – Reasons

- (1) Nonpayment of annual dues by established date.
- (2) Receipt of letter from the President to the member notifying him/her that the Executive Board of the Association recommends suspension by the OHSAA. (see OHSAA policy Handbook)
- (3) Flagrant violation of the Rules of Golf of the USGA, rules of this Association, or rules established by the OHSAA/OHSGCA.
- (4) Past president that misses two consecutive Executive Committee meetings loses voting privileges

Section 2 - Suspended Member: A suspended member shall forfeit all rights and privileges of membership.

Section 3 - Reinstatement: A suspended member may be reinstated if the USGA, OHSAA or the OHSGCA lifted all sanctions against the suspended member.

ARTICLE #6 – MEETINGS

Section 1 - Meeting Rules: All meetings shall be governed by the procedures established by “Robert’s Rules of Order”

Section 2 - Number: the Executive Board of the Association shall establish the number of meetings.

Section 3 - Time and Place: 10 AM. The second Wednesday of November at the OHSAA office.

Section 4 - Quorum: A quorum shall consist of one half plus one of the total invited membership to said meeting at the time and date of the meeting.

Section 5 - Voting: All active and honorary members shall be eligible to vote. The presiding officer shall determine the method used.

Section 6 - Order of Business: The order of business at each meeting may consist of any of the following functions, but should not be limited to these activities: Roll Call, reading and entering of minutes of previous meetings not already entered, Treasurer’s report, Presidents report, committee reports, old business, new business, and announcements.

Section 7 - Spring Clinic: The OHSGCA will conduct an annual clinic on the first Sunday/Monday in May. The format will include, but not limited to, a business meeting, including review of all previous association business conducted since the last Spring Clinic, teaching, instructional, and rules information.

The rules portion of the clinic shall be conducted on a bi-annual basis beginning with 2004. Said rules clinics shall conform to the rules interpretation within the rules and guide lines of the OHSAA. Attendance at said rules clinic would then satisfy the OHSAA rules interpretation requirements. Failure to pay clinic dues at the bi-annual Spring rules interpretation clinic will result in non-compliance of the OHSAA rules interpretation requirement.

ARTICLE #7 – OFFICERS

The elected officers of the OHSGCA are the President and the Vice President/President elect. The Executive Board of the Association appoints the Treasurer and Clinic Organizer. The Treasurer and Clinic Organizer, due to the requirements and duties of this position, should reside near or in the area of Columbus.

Section 1 – President: Duties shall include but not limited to:

1. Preside over all meetings of the Association and Executive Board. Represent the Association at meetings of state or national leaders.
2. Coordinate communication with other associations and organizations.
3. Represent the best interest of the OHSGCA and junior golf first and foremost.
4. Serve as a liaison from the OHSGCA to the OHSAA.
5. Represent or secure an alternate representative to the OHSAA Board of Control meetings.
6. Present recommendations from the Executive Board of the Association to the OHSAA and its Board of Control at the proper time and date.
7. Work at the State Tournament. (Rules, Starter, Ranger, Score Board, etc.)
8. Announce non-member schools at the “coaches meeting” prior to the beginning of play (Thursday) of the State Tournament.
9. Present awards to the “First” and “Second” team All-State golfers at the conclusion of the State Tournament.

Section 2 - Vice President/President Elect: Duties shall include:

1. Assist the President in any business involving the Association
2. Serve as a “recorder” at any meeting of the Association.
3. Represent the best interest of the OHSGCA and junior golf first and foremost.
4. Shall guarantee all Executive Board minutes are communicated to all members of the Executive Board.
5. Shall be responsible for additions and deletions to the constitution as approved by the membership.
6. Shall serve as a substitute for the President, if needed.
7. Work at the State Tournament, if possible.

Section 3 - Treasurer: Duties shall include but not be limited to:

1. Supervise all financial activities.
2. Maintain a record of membership for the Association.
3. Maintain a record of meeting dates of general membership and the Executive Board of the Association.
4. Supervise and ensure the web site is kept current.
5. Supervise the mailings of Association business.
6. Collection of all dues and fees.
7. Supervise the payment of all debts involving the Association.
8. Present and submit a Treasurer’s report of revenues and expenses for the year ending at the Fall, Association Executive Board meeting.
9. Represent the best interest of the OHSGCA and junior golf first and foremost.
10. Shall present to the President a list of non-member schools on Thursday, prior to the coaches meeting of each State Tournament.
11. Order and ensure payment of bag tags and plaques for all the State Golf Tournaments and make sure they are available at the State Tournament.

12. Receive from the Vice President/President Elect the minutes of the Executive Board meetings and post these minutes on the web site for all members of the Association.
13. Work with the Executive Board of the Association to establish a yearly budget.
14. Shall communicate with the President on all financial matters.
15. Shall work closely with the Clinic Organizer to make sure the Clinic is conducted in a sound and reasonable financial manner.
16. Shall secure a gift—on behalf of the OHSGCA—to be presented to the outgoing President at the end of his term of office.
17. Serve as an official, if possible, at the State Tournament.
18. Recommend to the Executive Board as to the dues for the upcoming year.
- 19.

Section 4 - Clinic Organizer: Duties shall include but not limited to:

1. Develop and organize the Spring Clinic as outlined in ARTICLE #6, Section 7.
2. Develop a clinic program, agenda and timetable (dates, time, speakers, awards, etc).
3. Make contact, agree on their fee and secure, if necessary with a contract, the speakers, clinicians and or presenters for the Clinic. Notify the Treasurer of these expenses.
4. Establish a budget for the speakers, clinicians, and presenters.
5. Secure the necessary facilities for the Clinic and notify the Treasurer of the cost.
6. Make sure all facilities and equipment (audio, video, computer, projectors, and any other special needs or requests.) is available. If expenses are involved submit to the Treasurer for immediate payment.
7. Notify the Treasurer and President in a timely manner when the clinic program is set.
8. Work with the Treasurer to prepare the clinic application form for mailings and web site.
9. Work closely with the Treasurer to ensure the Clinic is conducted in a sound and reasonable financial manner.

Section 5 – Hall of Fame: Duties shall include but not limited to:

1. Develop and update the form for nominations. Submit the form to the web site and distribute to the district representatives.
2. Establish a deadline date (March 1) for all forms to be in your hands.
3. Along with the President decide which candidates meet the established criteria for the Hall of Fame.
4. Attend all Executive Board meetings.
5. Accept the applications for the OHSAA Sportsmanship Award and notify the office of the OHSAA. OHSAA supplies the plaques.
6. Purchase the Hall of Fame plaques and send bill to the Treasurer for immediate payment.

Section 6 - District Representative: Duties shall include but not limited to:

1. Assist the Association in any business areas when requested.
2. Represent the District and the divisions they serve by presenting any business from that body.
3. Preside or assist the presiding officer over the voting meetings of the divisions in the District.
4. Shall be selected by the members of the District association in which their school resides.
5. Represent the best interest of OHSGCA and junior golf first and foremost.

Section 7 - Region Representative:

A girl's representative will be appointed by the President to represent the Girl's in these regions of the state--**NORTH, CENTRAL, SOUTH**. These representatives will serve at the discretion of the President. These representatives will have to gather information from the district representatives that are in their region.

Section 8 – Open Appointee:

The president shall have the right to select two (2) representative to serve on the Executive Board of the Association. These selections are to geographically balance the representation on the Executive Board. These representatives will serve at the discretion of the President

Section 9 – Term of Office:

The President and Vice President/President Elect shall serve a term of two (2) years—not to exceed two consecutive terms.

Election to these offices shall be held in the voting meeting of odd numbered years. The Executive Board shall conduct nominations at the Spring Executive Board meeting. At the business meeting the Past President will conduct the election of officers and voting shall take place at that meeting.

Section 10 - The officers of the Association (OHSGCA), specifically the President, Vice President/President elect, Treasurer, Clinic Organizer, during their term of office to the Association, shall not hold office in a District Golf Coaches Association. Effective December 1, 2006.

ARTICLE #8 – EXECUTIVE BOARD OF THE ASSOCIATION

Section 1 - Members:

The membership of the Executive Board shall consist of the elected officers of the Association and past presidents who decide to continue serving the board (provided that their membership has not been suspended). See Article #5, section 1, part 4. The Executive Board will also include—Treasurer, District Representative, Region Representative, Open Appointee, Clinic Organizer and the Hall of Fame Chairman. The Executive Board may choose to add additional members as is needed to complete the Association business.

Section 2 – Duties: Duties shall include but not limited to:

1. Attend meetings at times other than the regular membership.
2. Represent the best interest of the OHSGCA and junior golf first and foremost.
3. Communicate to those whom they represent and the results of the Executive Board meetings.
4. Make recommendations for improvement of the Association and junior golf.
5. Make recommendations of rule changes to the OHSAA and its Board of Control through the Executive Board meetings.
6. Voting members of the Executive Board will be Vice President/President elect, Treasurer, Hall of Fame, Clinic Organizer, District Representatives, Regional Representatives, Open Appointees and Past Presidents. (Past Presidents must be in good standing—Article#5, section 1, part 4.)

ARTICLE #9 – AWARDS

Section 1 - All-Ohio Honors

PLAYERS: Each division shall select a first and second team, which shall consist of five members and all ties at that level from the play at the State Championship.

1. Each division shall also recognize a Medalist or co-medalist, Runner-up Medalist for each division at the State Championship.
2. Only players of member schools teams shall be eligible for All-Ohio honors. A member team shall be defined as a school whose head coach of that particular individual is a member in good standing as defined by Article #3 of this constitution.

(Note: coaches may join after October 1, but must pay a fee equal to the clinic fee as a late penalty)

Section 2 - Academic All-Ohio: Senior Letter Winners with a Grade Point Average of a designated level of 3.25/4.00 or above shall be awarded this honor. Only member school teams shall be eligible. Completion of entry by the member coach may be required to obtain this honor. A validation of the GPA signed by the principal or guidance counselor should be presented at the District meeting.

Section 3 - Eligibility: All active members are eligible.

Section 4 - Awards shall be provided as finances allow. The Executive Board shall determine the available funds for awards.

Section 5 - Other Award or Honors may be created with the approval of the Executive Board.

ARTICLE #10 – AMENDMENT PROCESS

Section 1 – Proposal Process: Any active member may propose a change in rule by submitting the proposal to any Executive Board member in writing. The proposal will then be discussed and voted on at the next Executive Board meeting and if approved, a proposal will be prepared for submission to the association for vote at the Spring business meeting.

Section 2 – Adoption: The proposal will be submitted to the association membership for discussion and vote. Any amendment to this document shall be approved by a two-thirds (2/3) vote of the membership present at the Spring business meeting.

Section 3 – Amendment Record: The Vice President/President elect shall be responsible for any additions (new amendments) or deletions to this constitution as directed by the executive committee.